

Role Title: Senior Policy Manager (Asia)

Team Name: Public Affairs

About the role

The Senior Policy Manager (Asia) role will focus on developing relationships with key stakeholders of the voluntary carbon market (VCM) in Asia, particularly governments and regulators. Asia is a growing and important market for carbon markets, and this role will be central in promoting alignment in regulatory frameworks and helping bring consistency to the market.

The role entails supporting the regional work of integrity initiatives, such as the Integrity Council for the Voluntary Carbon Market (ICVCM). The Senior Policy Manager role will lead work on developing and implementing strategy for the promotion of integrity frameworks in Asia and serve as the key interlocutor for regional stakeholders, including regulators, regional organizations, policy professionals, and market actors. They will help support, maintain, and broaden the network among policymakers and market actors in Asia and will be based in a major city in the region; ideally Singapore, but other locations can be considered.

The Senior Policy Manager will serve as the key expert on and entry point to the region for the international integrity initiatives. This role entails providing direct support to external partners in their engagement with public sector actors in Asia and relevant research.

This is an outward-facing position, and the individual is expected to liaise with policymakers, public events in the Asia time zone, working groups and committees, as well as capacity building exercises.

Key duties

1. Stakeholder engagement:

- Lead the planning, development and execution of strategies and policy initiatives on country engagement in Asia (priority countries include China, Japan, Singapore, Thailand, India, Indonesia);
- Establish and maintain relationships with key national and subnational governments, regional organizations, policymakers and policy influencers in Asia;
- Establish and maintain relationships with industry participants, partnerships, and organisations engaged in in-depth monitoring and flagging of legislation and policy developments;
- Participate in official meetings, technical meetings of committees, working groups, capacity building and public events.

2. Research and reporting:

- Develop and expedite monitoring and analysis products to track national and international policies, legal and regulatory developments in Asia;
- Collaborate with internal and external teams to produce and contribute to research, internal and external briefings, and thought leadership pieces;
- Undertake market and other research to support external partners.

3. Support functions:

- Support external partners in relation to outreach in Asia, as needed.

Experience

Experience	Essential	Desirable
Extensive (likely to be 7+ years) international or regional (Asia) experience in government or corporate affairs, with exceptional communication skills.	X	
Exposure to, and knowledge of, carbon markets (voluntary and/or compliance) and international and/or national climate policy.	X	
Proven knowledge of the climate policy space in Asian economies or regional carbon markets.	X	
Experience in a ministerial, departmental or regulatory context.	X	
Experience in public speaking, training, executive education, capacity building or other public-facing roles.	X	
Experience in directly working with high-level officials and C-suite business leaders.		X
Experience in managing teams in a policy, research or program management context.		X
International, multi-agency project team experience.		X
Experience in a start-up environment and small teams.		X
Background in, and understanding, of financial markets and/or environmental economics.		X

Skills, Abilities & Attributes

- Proficiency in partnership development and relationship management.
- Proven ability to manage a diverse range of stakeholders, particularly in government.
- Experience in strategy and policy development and working on major international campaigns.
- Proficiency in written and spoken English. Proficiency in another regionally relevant language is a strong advantage (Mandarin, Japanese, Bahasa Indonesia or other).
- General knowledge of the political, economic, social and cultural contexts in Asia.
- Ability to operate in official settings with due protocol and communication modes.
- Proven research and official writing skills are an advantage.
- Ability to collate, interpret and present data.
- Excellent IT skills, in particular the use of Microsoft Office 365 suite.
- Flexibility, adaptability, resilience to change and comfortable working in a fast-paced environment.
- Ability and readiness to work with teams and counterparts in other time zones.
- Strong interpersonal and cross-cultural communication skills.
- Positive, can-do attitude with a focus on developing ideas and solutions as part of a team.
- Ability to work under pressure to agreed deadlines and managing competing priorities.